



KAY IVEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
TAYLOR HARDIN SECURE MEDICAL FACILITY
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KIMBERLY G. BOSWELL
COMMISSIONER

KIMBERLY MCALPINE,
FACILITY DIRECTOR

AN EQUAL OPPORTUNITY EMPLOYER
ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION

<u>JOB TITLE:</u>	ADMH Security Officer III (Director of Police Services)	<u>NUMBER:</u>	21-07
<u>JOB CODE:</u>	S4000	<u>DATE:</u>	04-23-2021
<u>JOB LOCATION:</u>	Taylor Hardin Secure Medical Facility 1301 Jack Warner Parkway Northeast Tuscaloosa, AL 35404	<u>POSITION NO:</u>	8836079
<u>SALARY RANGE:</u>	75 (\$43,346.40 - \$65,695.20)		

MINIMUM QUALIFICATIONS: High school diploma or GED equivalency, supplemented by an approved course conducted by a police academy. Considerable (48 months or more) recent experience of a responsible nature in police, security, or investigative work, including some (12 months or more) supervisory experience.

NECESSARY SPECIAL REQUIREMENTS: Must be certified as a law enforcement officer by the Alabama Peace Officer Standards and Training (APOST) Commission and current with all required training and education required by APOST. Must pass a physical agility exam as set by the department. Must be 21 years of age with high personal and moral standards and must have a clean police and work record. Possession of a valid Alabama Driver's License required.

KIND OF WORK: This is responsible and administrative supervisory police work in protecting property and maintaining safety and security of a state forensic mental health facility and directing Police Services. An employee in this class supervises police activities at a state forensic mental health facility. Work involves safeguarding facility property, patients, and employees against fire, theft, vandalism, and other hazards. An important aspect of the work is the availability of the employee in time of emergencies and unexpected incidents. Assignments are received in the form of verbal and written orders from the Facility Director/designee. Work conforms with established laws, rules, and policies, and is reviewed through reports, conferences, and accomplishments. Perform other related duties.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of NCIC procedures. Knowledge of State laws and rules. Knowledge of mental health policing. Knowledge of security assessment information. Ability to communicate effectively, both orally and in writing. Ability to organize, plan and implement work in an independent manner. Ability to work any assigned shift and overtime. Ability to maintain firearms qualifications. Ability to supervise a department.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their training, experience and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. Drug screening required. Security Clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.

HOW TO APPLY: Use an Application for Professional Employment (Exempt Classification) which may be obtained from our website at www.mh.alabama.gov. **Only work experience detailed on the application will be considered.** Applications should be submitted by the deadline to be considered. Announcements open until filled will remain open until sufficient applicant pool is obtained. Applications should be submitted as soon as possible to ensure the application will be considered for the position. Copies of License/Certifications should be uploaded with your application. A copy of the academic transcript is required. Appointment of successful candidate will be conditional based on receipt of the official transcript provided by the school, college or university.

DEADLINE: **May 21, 2021**

JOINT COMMISSION ACCREDITED/EQUAL OPPORTUNITY EMPLOYER.

Click Here to Apply:

<https://laserfiche.alabama.gov/Forms/ADMH-Job-Application>